



**KOLEGJI
UNIVERSITAR I BIZNESIT**

STATUTE

OF

NON-PUBLIC HIGHER EDUCATION INSTITUTION

UNIVERSITY COLLEGE OF

“BUSINESS”

**Approved by Order no. 39 dated 30.01.2018 of the Minister of Education, Sport and
Youth**

CHAPTER I

GENERAL PROVISIONS

Article 1

Scope of University College of “BUSINESS”

1. University College of “BUSINESS” is a Non-public Higher Education Institution, type UNIVERSITY COLLEGE, hereinafter (UC), which exercises activities in the field of education, research, professional and creative activities in the field of economics and law.
2. UC of “BUSINESS” shall use the term “University College of Business” in all its correspondence in English.
3. The abbreviated designation in Albanian, in this statute and in relation with third parties, shall be “KUB”, whereas in English it shall be “UCB”.
4. UC of “BUSINESS” is a private legal entity that exercises economic activity in the form of a commercial organization named “University College of BUSINESS”, recognized by the Albanian Civil and Commercial Law, registered with the National Registration Center (NRC), TIN. L02401014C.
5. UC of “BUSINESS” has started its activity as a non-public higher education institution by Decision of the Council of Ministers No. 651, dated 14.09.2011 “On Licensing Professional Business Academy”.

Article 2

Legal framework

This Statute is based on Law no. 80/2015 “*On Higher Education and Research in Higher Education Institutions in the Republic of Albania*” and the applicable sub-legal acts.

Article 3

Headquarters

The headquarters of UC of “BUSINESS” are located at: Rruga “Vangjel Noti” nr.25, Laprakë, Tirana, Postcode 1026.

Article 4

Mission

The mission of UC of “BUSINESS” is:

- a. to train senior specialists and prepare new researchers, in line with the country’s development priorities, contributing to the enhancement of democracy standards in the country.

- b. to create, develop, transmit and defend knowledge through teaching, research, innovative and professional activities in the field of Economics and Law.
- c. to provide equal opportunities to benefit from higher education and lifelong learning;
- d. to integrate teaching with research;
- e. to foster international co-operation in the field of higher education.
- f. to create and support the highest standards in teaching and research in line with the standards of the European Higher Education Area (EHEA), reflecting the objectives of the Bologna Process.

Article 5
Secularism of UC of “BUSINESS”

UC of “BUSINESS” is a non-public, national and secular Higher Education Institution.

Article 6

Academic freedom and autonomy of UC of “BUSINESS”

1. UC of “BUSINESS” enjoys academic, financial, organizational and staff selection autonomy, in accordance with the applicable legislation on higher education and research in higher education institutions in the Republic of Albania.
2. Academic freedom is guaranteed through the principle of the right to:
 - a. organize teaching, research, innovation activities, as well as creative and professional activities;
 - b. design and implement study programs and define the research areas;
 - c. organize the academic staff promotion process.
3. Financial autonomy is guaranteed through the principle of the right to:
 - a. generate legitimate income from teaching activities;
 - b. perform research activities, intellectual property rights, trademarks and patents, services, arts and sports activities, and other economic activities, which are used in accordance with the legislation in force and the regulations of the institution;
 - c. receive funding from other organizations;
 - d. set the internal rules on funding, distribution and use of income, according to the activity and needs of the institution;
 - e. set the study fees;
 - f. administer the movable and immovable property that the institution possesses legally, in accordance with its mission.
4. Organizational and staff selection freedom is guaranteed through the right to:
 - a. self-govern, to select management bodies and to organize academic and administrative structures;
 - b. regulate ways of exercising the activity through internal acts, drafted in accordance with the legislation in force for higher education and research in higher education institutions in the Republic of Albania;
 - c. set criteria for admission of students to study programs;
 - d. conclude agreements with legal, public and private persons, domestic or foreign, for

the performance of teaching, qualification, research, innovation, and other legitimate activities;

- e. independently determine the number of staff, the criteria and procedures for its selection, and to determine the salaries of the staff, in accordance with the status of the institution.

Article 7

Establishment of institutional relations

1. The non-public higher education institution UC of “BUSINESS” enjoys the right to establish relations with national and foreign higher education institutions for the purpose of cooperation and exchange of academic and research experiences, etc.
2. The non-public higher education institution UC of “BUSINESS” has the right to join national and international higher education organizations and associations.
3. It cooperates with foreign non-governmental organizations that assist in the development of higher education.
4. The private higher education institution UC of “BUSINESS” enters into relationships with universities and other public or private institutions abroad, for the application and modernization of study programs and the teaching process, as well as establishing legal relations for implementation of joint programs with them, including the issuance of joint or double degrees.

Article 8

The inviolability of the premises

1. UC of “BUSINESS” carries out its activity in leased premises, or which are owned by company UC of “BUSINESS”. These premises are not allowed to be violated or to be harmed by third parties, except when provided for in the applicable legal framework. The inviolability of the premises of the activity includes the prohibition of interference with them or their use by any other person.
2. The intervention of public order bodies in the premises of UC of “BUSINESS” is done by permission or at the request of the Rector, except in the case of natural disasters and the commission of serious crimes, especially those against life.
3. For each case of violation of the inviolability of the premises of the Institution, UC of “BUSINESS” shall be entitled to denounce the violation and seek the punishment of the violator in accordance with the legal provisions in force.

CHAPTER II ORGANIZATIONAL STRUCTURE

Article 9

Constituent units

UC of “BUSINESS” consists of main units, basic units, support units and administrative units, as shown in Annex 1, an attached and integral part of this Statute.

Article 10

Main units

The main units of UC of “BUSINESS” are:

- a. Faculty of Economics;
- b. Faculty of Law.

Article 11

Functions of main units

1. The Faculty of Economics is a main unit that coordinates teaching and research activities as well as activities of professional and creative nature in the field of economics. The Faculty of Economics provides first and second cycle study programs that are established and accredited in accordance with the legislation in force.
2. The Faculty of Law is a main unit that coordinates teaching and research activities as well as activities of professional and creative nature in the field of law. The Faculty of Law provides study programs that are established and accredited in accordance with the legislation in force.

Article 12

Basic units

Each Main Unit of UC of “BUSINESS” is organized in three basic units (departments).

Article 13

Functions of basic units

1. The Department is a basic unit for the teaching and research activity of the faculty, which includes related research areas and groups the respective teaching disciplines. It is responsible for the study programs it offers.
2. The Department promotes, programs, co-ordinates, implements, organizes and manages the teaching and research activity, depending on the type of institution.
3. The Department consists of at least seven full-time members, as academic staff, of whom at least three with scientific degrees or academic titles. The department may also comprise support academic staff.

4. The Department may be organized in teaching groups and permanent or temporary groups of scientific-research character, in accordance with the type and mission of the institution.
5. The Department proposes study programs and the number of students for each program, in accordance with its academic and infrastructural capacities, according to quality standards.
6. The Department proposes student admission criteria for each study program, in accordance with the provisions of the applicable legislation on higher education and research. The Department selects the winning students, who are approved by the head of the main unit, according to the procedures set out in the statute and regulations of the higher education institution.
7. The Department may provide services to third parties and perform other activities, in accordance with the legislation in force and the rules set out in the statute and other acts of the higher education institution.
8. The Department manages basic research funds or other funds generated from legitimate, public or non-public, national or international sources.
9. Other rules on the structure and operation of the department are set out in the regulation.

Article 14

Opening, reorganizing and closing main and basic units

1. The opening of main units of the higher education institutions, their reorganization or closure is made by order of the minister responsible for education, based on the proposal of the higher education institution, following the approval of the Academic Senate and the Board of Administration
2. The opening, reorganization or closure of basic units of higher education institutions is made by decision of the Academic Senate at the end of the academic year, following the approval of the Board of Administration. The institution shall notify the ministry responsible for education of the decision within thirty days.

Article 15

Supporting and administrative units

1. The supporting units of UC of “BUSINESS” are:
 - a. Foreign Relations Office;
 - b. Public Relations Office;
 - c. Internal Quality Assurance Unit Office (IQAU);
 - d. Education secretariat;
 - e. Informatics laboratory;
 - f. Library;
 - g. Student and Career Counseling Office;
 - h. Curricula office;
2. Administrative units of UC of “BUSINESS” are:

- a. Office of Administration, Human Resources and Archives;
- b. Programming and Financial Reporting Office;
- c. Supporting sector

CHAPTER III

ACADEMIC ORGANIZATION

Article 16

Academic management bodies, other collegial bodies and management authorities

1. Academic management bodies of UC of “BUSINESS” are:
 - a. Academic Senate;
 - b. Academic Staff Assembly;
 - c. Permanent Committees.
2. Other collegial academic bodies of UC of “BUSINESS” are:
 - a) Rectorate;
 - b) Dean’s office;
 - c) Board of Ethics
3. Management authorities of UC of “BUSINESS” are:
 - a. Rector;
 - b. Head of the main unit;
 - c. Head of the basic unit.

Article 17

Academic senate

1. The Senate is the highest management body, responsible for fulfilling its mission.
2. The Senate consists of 7 members, representing the main units of UC of “BUSINESS” and students. Its members are: Rector, Deans, 1 (one) elected member of the Student Council and other lecturers who have degrees/titles that come from the election process. Electoral modalities of members with the exception of rector, deans and the student, are set out in the regulation of the Institution.
3. The Senate is chaired by the Rector and convened periodically.
4. Members of the senate belong to the “Professor” category or have the “Doctor” (“PHD”) degree obtained at universities of OECD or EU member states, in the absence of the management authorities with this title and, for the purpose of representation, their category may be deducted, up to the scientific degree “Doctor” obtained in the Republic of Albania.
5. The Senate is convened at the Rector’s request at ordinary meetings no less than four times a year. The agenda is proposed by the Rector and the materials are made available to Senate members no later than 15 days before the date of the meeting. With the approval of the Rector, the agenda may include other issues proposed by the Senate members.
6. The Senate may also convene in extraordinary meetings at the request of the Rector.

Proposed agenda and discussion materials are made available to members no later than 3 days from the date of the meeting.

7. The Senate holds its meetings if the necessary quorum of 2/3 of members is achieved and makes decisions with the majority of the present members.
8. The mandate of a senate member is 4 years, eligible for re-election. The mandate is terminated untimely when the member of the senate:
 - a. is sentenced by a final court decision for the commission of a criminal offense;
 - b. resigns as a senate member;
 - c. is unable to perform the duty;
 - d. serious violations of the law or the Code of Ethics have been found;
 - e. is not anymore part of UC of “BUSINESS”,
9. Termination of the mandate is formalized by a majority decision of 2/3 of Senate members.
10. Replacement of the removed members is made under the same rules of admission and by the same category. The mandate of the substitute member is a complementary mandate.

Article 18

Functions of the Academic Senate

Academic Senate performs the following functions:

- a. guarantees the autonomy of the institution, academic freedom, and the rights of students;
- b. proposes the strategic development plan of the institution;
- c. approves the statute of the institution by two-thirds of the votes of its members after receiving the prior approval of the Board of Administration;
- d. elects the Rector;
- e. drafts the general structure of the higher education institution and proposes to the Board of Administration the number of academic staff of the institution at all levels;
- f. approves the regulations of the institution and other acts, according to the definitions made in the statute;
- g. approves new study and research programs, changes and their closure. New study programs shall be based on the institution’s annual draft budget;
- h. proposes the closure and reorganization of the higher education institution as well as the division or union of the higher education institution with another higher education institution;
- i. approves the opening, reorganization or closure of the institution’s units on the basis of the proposals of the main units and basic units. In these cases, it receives a preliminary assessment of the Board of Administration;
- j. approves the proposal for the opening of subsidiaries or units in the country and/or abroad.
- k. approves the annual plan of academic and research activities;
- l. approves the detailed annual report of the institution’s activity, drafted by the Rectorate, and submits it to the ministry responsible for education;

- m. elects its representatives in the Board of Administration;
- n. approves in advance the annual and medium-term budget plan of the institution;
- o. guarantees internal quality assurance;
- p. establishes mechanisms for evaluating teaching and research activities carried out by the academic staff;
- q. organizes a joint meeting, in cooperation with the Board of Administration, at the end of each academic year, where it discusses teaching, research and financial activities;
- r. approves profiling changes up to 20 percent in the accredited study programs and notifies the relevant ministry of these changes no later than six months before the beginning of the academic year.

Article 19

Academic staff assembly

1. The academic staff assembly consists of the full-time academic staff of the main units.
2. The academic staff assembly establishes and elects the members of the permanent committees of the main units.

Article 20

Permanent committees

1. Permanent committees are collegial bodies.
2. Committees perform functions in areas that are mainly related to the quality standards of the institution and the study programs, the performance of its activity and the relations with the students, in accordance with the mission and policies of the institution.
3. Permanent committees shall be established at the institutional level and at the level of the main unit by a decision of the Assembly of the academic staff of the main unit.
4. Committees consist of not less than five members with a two-year mandate, with the right of reelection.
5. Members of the Committees at the institutional level are self-nominated and elected by the Assembly of the academic staff of the main unit.

Article 21

Rectorate

1. Rectorate is a collegial body chaired by the rector. It comprises:
 - a. Rector;
 - b. Institution administrator;
 - c. Heads of main units.
2. Rectorate performs the following functions:

- a. Drafts the strategic development plan of the institution, based on the proposals made by basic, main and administrative units and submits it to the Senate;
- b. drafts the annual report of teaching-research and financial activity and submits it for approval to the academic senate and the board of administration by December of each year;
- c. drafts the annual program of activities, and observes its implementation after approval in the academic senate; formulates the criteria for allocating financial, material and human resources;
- d. makes a preliminary review of the annual and medium-term budget plan of the institution and submits relevant recommendations to the Senate;
- e. examines in advance the programs and curricula presented by the heads of the main units and submits them to the Senate;
- f. continuously supervises the academic activity and submits the relevant proposals for the changes necessary to meet the quality standards;
- g. monitors and publishes the results of the institution's activities evaluation;
- h. sets out the advantages of competitive funding requirements among the main units of the institution;
- i. proposes the structure and number of staff for all levels of the institution;
- j. presents recommendations for projects and study programs, research and the necessary structural changes for their implementation;
- k. applies all the decisions approved by the academic senate;
- l. prepares its working regulation, which is approved by the academic senate.

Article 22

Dean's office

1. Dean's office at higher education institutions is a collegial body headed by the dean and consists of:
 - a. Dean;
 - b. Administrator of the main unit;
 - c. Heads of basic units;
2. The main functions of the Dean's office are as follows:
 - a. Dean's office drafts the strategic development plan of the main unit, based on the proposals made by its basic units;
 - b. Dean's office coordinates the activity of the basic units;
 - c. It drafts the detailed annual report of the main unit activity and submits it to the Rectorate;
 - d. It drafts the annual plan of academic and research activities of the main unit and submits it for evaluation to the Rectorate and follows its implementation after approval in the Senate;
 - e. It reviews in advance the annual and medium-term budget plan of the main unit and submits relevant recommendations to the Rectorate;
 - f. It reviews the curricula and study programs submitted by the heads of basic units and

- submits them to the rectorate for evaluation;
- g. It constantly follows the main unit's academic activity and makes proposals for the necessary changes to meet quality standards;
 - h. It monitors and publishes the evaluation results of the activities of main units.

Article 23

Board of Ethics

1. The Board of Ethics is established at UC of "BUSINESS", which examines issues related to ethics in the teaching and research process, as well as in other institutional activities.
2. The Board of Ethics consists of three members who are appointed by the Academic Senate. One of its members is appointed by the Academic Senate as chairman of the Board of Ethics.
3. Members of the Board of Ethics are representatives of academic staff, students and management bodies of UC of "BUSINESS".
4. The Board of Ethics examines and makes decisions on matters raised by the academic and administrative staff of UC of "BUSINESS", as well as students regarding the ethics of students, academic and administrative staff.
5. Its rights, duties, organization and operation are defined in the regulation of the institution.

Article 24

Academic management authorities

Academic management authorities are:

- a) Rector;
- b) Head of main unit;
- c) Head of basic unit.

Article 25

Rector

1. The rector is the highest academic authority and legal and protocol representative of UC of "BUSINESS", in conformity with the legislation in force.
2. The rector holds the title "Professor".
3. The rector is elected by the Senate among the candidates coming from the academic staff of UC of "BUSINESS" or externally. The candidates compete by personal files.
4. The Rector's election process is administered by an ad hoc committee of five members appointed by the Academic Senate. This committee evaluates the candidacies submitted on the basis of the legal criteria and requirements. The committee organizes the voting process and announces the winner.
5. The rector is elected by the majority of all members of the Academic Senate. One of the Deans is appointed Vice Rector.
6. The mandate of the Rector lasts four years. He serves on duty for a term, with the right of

re-election only once. Upon termination of the mandate, he continues to be a member of the basic unit staff where he performs his academic activity.

7. The term is terminated before its completion when the rector:
 - a. is punished by a final court decision for the commission of a criminal offense;
 - b. resigns;
 - c. is not capable of performing the duty;
 - d. serious violations of the law or the Code of Ethics have been found;
 - e. is not anymore part of UC of "BUSINESS".
8. The Rector's dismissal process is initiated upon the request of not less than 1/5 of members of Academic Senate. Voting for the dismissal of the Rector is done with 3/5 of the Senate votes.

Article 26

Functions of the Rector

The rector performs the following main functions:

- a. the Rector chairs the Academic Senate and reports to it;
- b. submits the strategic development plan to the Senate;
- c. is a member of the rectors' conference;
- d. has the right to be informed by the management authorities of all units of the decisions and measures taken by them;
- e. overturns mainly or, at the request of the person concerned, acts of the Dean when they are in conflict with the Constitution, Law no. 80/2015 on "Higher Education & Research in Higher Education Institutions", statute, regulation and other legislation in force;
- f. signs graduation diplomas, without having the right to delegate the signature to other persons. The Rector signs employment contracts of academic and supporting academic staff in higher education institutions;
- g. grants permission for the entry of law enforcement forces into university premises and may call them in case of need;
- h. has the right to delegate the signature to his subordinates. In case of absence, he delegates the powers, or a part of them, to the vice rector;
- i. establishes committees and groups for issues, studies and special events;
- j. nominates deans of faculties, vice rectors and heads of departments, branches and Offices of supporting academic level;
- k. provides a final resolution to disputes between the dean and the head of department or between two deans;
- l. approves the disciplinary measure of student expulsion from the College for the cases provided for in the faculty regulations and the Code of Ethics;
- m. requests information to the board of administration on matters of competence of this body;
- n. issues and approves disciplinary measures for employees, including their dismissal when the articles of the statute, the Labor Code and the Code of Ethics are violated;

- o. approves promotions, decorations of employees in accordance with the legislation of the Republic of Albania;
- p. establishes and enhances cooperative relations in the academic field with persons and institutions at home and abroad;
- q. pursuant to Law no. 80/2015 on Higher Education & Research in Higher Education Institutions in the Republic of Albania, when by his actions or omissions, the Dean repeatedly violates the legal acts, sub-legal acts, statutes or regulations of the institution, in cases of commission of flagrant criminal offenses or serious violations of the law, the inability to perform the duty and for the cases provided for in the Code of Ethics, the rector dismisses the dean and the head of department;
- r. appoints and dismisses the heads of basic units upon the proposal of the head of the main unit;
- s. exercises all other functions defined in this statute and in other normative acts of the institution.

Article 27
Head of main unit

1. The head of the main unit is the dean.
2. The dean is the highest academic authority of the main unit and its representative.
3. He coordinates the activity of the basic units and collegial bodies of the main unit and settles disputes between them.
4. The candidate for the Dean must hold an academic title of “Professor” category. The Dean is appointed by the Rector from the list of candidates submitted under an open competition procedure. The Rector establishes an Ad Hoc Committee, which verifies whether the submitted candidates meet the legal requirements and criteria. For the selection of the Dean, the Rector also takes into account a faculty management platform that each candidate must submit.
5. The Dean’s mandate lasts four years. He serves on duty for a term, with the right of re-election only once. Upon termination of the mandate, he continues to be a member of the staff of the basic unit where he performs his academic activity.
6. His relations with the institution are defined in the employment contract. If the dean is temporarily unable to perform his duties, he delegates the powers in writing to one of the heads of the basic units.

Article 28
Main functions of the head of the main unit

The Dean of the Faculty performs the following functions and duties:

- a. heads and controls all pedagogic and research activities of the faculty, ensures the implementation of curricula and programs and the academic calendar of the faculty;
- b. transmits and implements the faculty development policy in accordance with that of the institution;

- c. the head of the main unit submits to the Academic Senate the proposals of the basic units, including his opinions;
- d. at the end of the academic year, or when requested, he submits to the Rector the report on the faculty activity and the activity agenda at the faculty for the subsequent year;
- e. prepares the faculty budget plan for the following next year;
- f. organizes and heads the work to design curricula and programs of different study cycles and submit them to the Rector;
- g. supervises the selection of young students admitted each academic year;
- h. signs graduation diplomas in the relevant main unit, without the right to delegate the signature to other persons.
- i. approves teaching and research plans for members of the academic staff of the faculty;
- j. approves admission committees, exam calendars, and proposes to the Rector the committee for diploma examinations and thesis defense;
- k. approves examination papers of diploma examinations and topics of research proposals;
- l. prepares and compiles the activity plan of the faculty for the following academic year.

Article 29

Head of the basic unit

- 1. The head of the basic unit is the head of department.
- 2. He is the academic managing authority of that unit and represents it. The head of the basic unit shall have at least the doctoral degree and be full-time employed in the institution.
- 3. The head of the basic unit is appointed and dismissed by the Rector on the proposal of the head of the main unit. His mandate lasts for 4 years with the right of re-election only once.

Article 30

Functions of the head of the basic unit

The head of the basic unit performs the following functions:

- a. submits the proposals of the basic unit to the head of the unit;
- b. heads the teaching and research activity of the unit;
- c. heads the work for drafting the basic unit regulation and proposes it for approval to the head of the main unit;
- d. heads the work for drafting basic unit curricula and programs and ensures their implementation;
- e. approves the syllabuses and research plans of the basic unit academic staff;
- f. approves the examination papers of the subjects delivered by the department.
- g. exercises any other function provided for in this Statute and in the Regulations;
- h. in cases when the head of department is temporarily unable to perform his duties, he delegates competencies to a member of the academic staff;

CHAPTER IV

ADMINISTRATIVE ORGANIZATION

Article 31

Board of Administration

The Board of Administration is the highest collegial administrative body, which guarantees the fulfillment of the mission of the higher education institution, its financial and administrative management.

Article 32

Constitution and establishment of the Board of Administration

The Board of Administration consists of 3 members, appointed by the Assembly of UC of “BUSINESS” company. Members of the Board of Administration cannot be members of the Academic Senate.

The Board of Administration includes representatives of the assembly, full-time or part-time academic staff proposed by the senate, who have the necessary expertise and are recognized in the managerial, economic and legal field. Members of the Board of Administration have a five-year mandate with a right to renewal. The Rector and the Administrator participate in the meetings of the Board of Administration without the right to vote.

Article 33

Organization of the Board of Administration

The Board of Administration convenes whenever the need for administration and financial matters arises, but not less than 3 times a year.

Article 34

Convening the Board of Administration

Meetings of the Board of Administration are regular and decisions are made when 2/3 of members are present at the meeting. Decisions are taken by a simple majority of votes.

Article 35

Functions of the Board of Administration

1. The Board of Administration performs the following main functions:
 - a. Guarantees the financial stability of the higher education institution and the fulfillment of its mission;

- b. on proposal of the Academic Senate, it approves the strategic development plan of the institution and supervises its implementation;
- c. on Senate's proposal, it approves the annual and medium-term budget of the institution and supervises their implementation;
- d. On proposal of the academic senate, it approves the number of staff at all levels;
- e. it assesses in advance the closure or reorganization of the institution as well as the division or union of the institution with another higher education institution.
- f. it approves in advance the opening, reorganization or closure of the constituent units and branches of the institution at home and abroad (branches);
- g. it gives an opinion on the regulation of the institution and approves its financial regulation;
- h. it defines rules for the allocation of the revenue provided by the institution and monitors the use of funding resources;
- i. it defines the criteria and procedures for the employment of administrators and administrative staff;
- j. it appoints and dismisses the institution's administrator and, if it deems it necessary due to work load, authorizes the institution's administrator to appoint the administrators of the main units;
- k. it approves in advance the statute before being submitted to the Academic Senate; approves the detailed annual report of the activity of the institution drafted by the Rectorate; the Board of Administration exercises any other functions provided for in this Statute

Article 36

Administrative management authorities

Administrative management authorities are:

- a. Institution administrator;
- b. Administrator of the main unit (in case of appointment by the Board of Administration);

Article 37

Administrator of UC of "BUSINESS"

1. The administrator is the highest administrative authority in charge of the financial performance of the institution.
2. The Administrator is the legal representative of UC of "BUSINESS" for financial and administrative matters. He can delegate his functions.
3. The Administrator is appointed by the Board of Administration and must have completed university studies, with a minimum of "Master of Science" in the area of law or economics and work experience of at least seven years in these areas.
4. The administrator cannot exercise any other, academic or administrative functions.

5. The Administrator reports on his activity to the Board of Administration and the Academic Senate, under the provisions of this Statute.

Article 38

Functions of the administrator

The administrator performs the following functions:

- a. drafts the annual budget proposal, based on the proposals of the main units and basic units, based on the strategic development plan of the institution and its medium-term budget plan;
- b. proposes the criteria for the administration of financial and material resources, which he submits for approval to the Board of Administration and supervises their distribution and implementation;
- c. follows and controls the implementation of the annual budget of the institution of higher education in its subordinate structures;
- d. applies all decisions of the Board of Administration and the Academic Senate of financial and administrative nature;
- e. submits to the Board of Administration and the Academic Senate the report on the financial activity of the higher education institution, at the end of the academic year;
- f. cooperates with the other structures and authorities of the higher education institution on everyday administration issues;
- g. fulfills the requests of the Rector in order to meet the academic, administrative and financial needs.

Article 39

Funding

1. The institution UC of “BUSINESS” is funded from its own resources, income collected from student admission fees and other income generated by various services, studies and projects carried out in this Institution, in accordance with the object of the activity as well as the contributions and donations of founders and other legitimate sources.
2. Funding for research is defined as a separate item in the budget of UCB institution.

Article 40

Programming and use of funds

1. The private higher education institution UC of “BUSINESS” compiles its activity budget for one-year and mid-term (3-year) periods.

2. The Board of Administration of UC of “BUSINESS” approves the budget allocation according to items, sub-items and separately for the main units (faculties), and departments.
3. Funds for research appear as a separate item and are administered as payments for the promotion of quality scientific works, for laboratory equipment and other expenses related to scientific activity.
4. UC of “BUSINESS” has the right to create and use revenue from the main and secondary activities as well as from the cooperation with the third, domestic or foreign parties. In addition, UC of “BUSINESS” can use internal budget or private donations, as well as foreign ones, in accordance with Albanian legislation.
5. Everything else related to the implementation of the rules of accounting and administration of material and monetary values of UC of “BUSINESS” is subject to legal and sub-legal acts, which are applicable in the Republic of Albania and its regulation. The Financial Statements of UC of “BUSINESS” are drafted and audited annually by independent auditors.

CHAPTER V

STAFF OF UC of “BUSINESS”

Article 41

Staff composition

The staff of UC of “BUSINESS” consists of academic staff, academic supporting staff and administrative staff.

Article 42

Status of academic staff

Academic staff enjoys special status and treatment, as defined in the legislation in force.

Article 43

Categories of academic staff

1. The academic staff of UC of “BUSINESS” is of teaching and research-scientific nature. Academic staff, according to the role and activities conducted, is categorized into:
 - a. Category Professor;
 - b. Category Lecturer;
 - c. Category Assistant lecturer.
2. Category “Professors” includes members of academic staff, senior lecturers of subjects or modules and heads of research activity. Members of the academic staff of this category hold the academic titles “Professor” or “Associate Professor”. This category is employed with a contract of indefinite duration.

3. Category “Lecturers” includes members of academic staff who conduct teaching and research activities. This category includes members of academic staff holding the “Doctor” degree and have at least three years of teaching experience before or after obtaining this degree. This category is employed with a contract of indefinite duration.
4. Category “Assistant Lecturers” includes members of academic staff who conduct teaching-research activities. Assistant lecturers must have at least the “Master of Science” diploma and at least three years of work experience. Assistant-lecturers are employed with a contract of a fixed duration.
5. Academic staff engaged in teaching should have at least the qualification of the next cycle.
6. Academic staff carries out teaching and research activities, institution support and development services, student counseling as well as other activities as defined in the employment contract.
7. The ratio between the various academic staff activities specified in point 6 of this Article is set out in the employment contract.
8. The full teaching load for the academic staff is determined by the Academic Senate, upon the proposal of the Rector, in accordance with the legislation in force.

Article 44

Employment of academic staff

1. Employment of academic staff is done by full-time or part-time engagement, based on the legal acts and sub-legal acts regulating the activity of higher education in the Republic of Albania, as well as the legislation regulating employment relations.
2. Employment is carried out through a public open competition procedure, in a transparent, impartial and objective process. The academic staff’s employment criteria are determined by the basic unit, based on its needs and approved by the rector. Criteria for appointment of academic staff are specific, but are based on the relevant academic qualifications and the necessary workplace experience.
3. Announcement of vacancies for academic staff is made at the request of the head of the basic unit based on the specific needs of the unit.
4. The selection of academic staff is done by an “ad hoc” committee set up by the Rector and it is based on the fulfillment of the criteria set by the institution for the recruitment of academic staff. Final approval is made by the Rector of the institution.
5. Detailed rules on the recruitment procedure and the required documentation are provided in the Regulation of the Institution, “On Labor Relations”.
6. At the end of the procedure, the rector and the employee sign a contract of employment, drafted in accordance with the provisions of the Labor Code.
7. The terms of the employment contract, its duration and everything else pertaining to legal labor relations is treated according to the legislation in force. The model of the employment contract, the terms and conditions for the academic staff are proposed by the Rector and approved by the Academic Senate.
8. Full-time academic staff cannot be employed as full-time academic staff at another higher education institution, both at home and abroad. He can be employed part-time only at

another higher education institution, with the approval of the rector.

Article 45

Guest academic staff

1. Basic units of Higher Education Institutions have the right to request to employ, with contract for short periods of time, scholars, personalities of the fields of interest, be they domestic or foreign.
2. For the selection of guest academic staff, their qualifications are combined with the need of a basic unit for teaching or research activities.
3. Expenses for guest academic staff are borne by the institution's revenue.

Article 46

Annual teaching and research workload

1. The annual academic teaching loads for full-time academic staff at the UC of "BUSINESS" are set in accordance with the applicable legal framework.
2. The workload for each category of academic staff, cases of its reduction, its constituent elements and the conversion of relevant elements are set out in the specific guidelines approved by the Academic Senate of UC of "BUSINESS", based on the legal and sub-legal acts approved by the ministry in charge of education.

Article 47

Employment duration for academic staff

1. Academic staff holding the title "Professor" serves on duty up to the age of 68, except when, upon his request, he leaves office. Based on the needs of the institution and with his consent, he may serve on duty even after the above-mentioned age, through contracts of a duration of up to one year, renewable.
2. Academic staff that holds the title "Associate Professor" serves up to 65 years of age. Based on the needs of the institution and with his consent, he may serve on duty even after the above-mentioned age, through contracts of a duration of up to one year, renewable.
3. Academic staff of the "Professor" category can temporarily interrupt his employment, for a maximum period of five years, to engage in important state and political posts. For the interruption period, he may be replaced by academic staff employed with a fixed term contract. Upon the termination of the duty, upon his request, the member of the academic staff shall return to his previous place of work or to an equivalent place.

Article 48

Employment contract

The employment relations between the institution and the employees are regulated in the employment contract, which is signed by the rector and the employee in accordance with the

provisions of the Labor Code. The employment contract also defines modalities related to annual work assessment and performance.

Article 49

Disciplinary measures

1. If any employee of HEI UC of “BUSINESS” violates the normative provisions provided for in the applicable legislation, the provisions of the statute and the regulations, as well as ethical norms, disciplinary action is taken against employees.
2. The types of measures and the procedure for their issue and settlement are set out in the institution and disciplinary regulation in UC of “BUSINESS”.

Article 50

Dismissal of academic staff

1. Dismissal of academic staff is made by the Rector on the proposal of the head of the basic unit where the academic staff performs his activity and after the approval of the ad hoc committee, established by the Academic Senate, in cases of serious and repeated violations of the law.
2. The dismissal procedure is set out in the employment contract and the institution’s regulation.

Article 51

Academic sabbatical year

1. The academic staff of the professor and lecturer category of UC of “BUSINESS” has the right, every 7 years, to qualify, specialize or work, at home or abroad, in a sector of their area for a period of up to 1 year. This time can be consumed as a whole without interruption, or divided into periods.
2. Legal relations between the parties for this period are set out in the employment contract.

Article 52

Academic support staff

1. Academic support staff is divided into academic support staff of teaching and administrative character.
2. Academic support staff with teaching character helps the performance and support of teaching and/or research activities. It is part of the basic unit and serves to support the activities of the latter. This category includes laboratory assistants and technicians.

3. Academic support staff with administrative character helps to perform and support teaching and/or research activities and/or institution development at basic and main unit level or institutional level. This category includes staff specified in the internal regulation.
4. Full-time academic support staff recruitment criteria are proposed by the unit to which this staff serves, based on the needs of the latter. The competition is chaired by an ad-hoc committee, composed in majority by representatives of the respective unit, as defined in the regulation. The regulation also defines modalities regarding the selection of academic support staff, the application of disciplinary measures and dismissal.

Article 53

Administrative staff

1. Administrative staff carries out administrative and technical activities in support of the teaching and research process. The categories of administrative staff and salary levels are approved by the Board of Administration, in accordance with the legislation in force.
2. Procedures of employment, assessment of administrative staff work, policies of motivation, remuneration, development and training, as well as procedures for disciplinary measures are set out in the regulation.

CHAPTER VI

ORGANIZATION OF STUDIES

Article 54

Forms of study

Forms of study at UC of “BUSINESS” are:

- a. Full-time studies;
- b. Long duration studies.

Article 55

Study cycles and programs

1. UC of “BUSINESS” offers accredited study programs organized in subjects and modules and assessed in credits under the European Credit and Transfer System (ECTS).
2. The average amount of credits accumulated by each full-time student is 60 ECTS each academic year.
3. Study programs are designed by basic units and approved by the Senate.
4. Study programs at UC of “BUSINESS” are organized in two successive cycles: the first cycle and the second cycle, referring to levels 6-7 of the Albanian Qualification

Framework.

5. Starting from the academic year 2018-2019, UC of “BUSINESS” will also offer integrated second cycle study program in the field of law.
6. UC of “BUSINESS” can also offer one to two-year professional study programs of professional nature and professional diplomas, referring to level 5 of the Albanian Qualifications Framework.

Article 56

First cycle study programs

1. First cycle study programs, referring to level 6 of the Albanian Qualification Framework are organized in 180 European credits (ECTS) and their normal duration is 3 academic years.
2. Students in the first cycle study programs are graduated with a general examination or diploma work. The regulation defines the average grade threshold according to which the student is entitled to graduate with a diploma thesis.
3. At the end of the first cycle studies, a “Bachelor” degree is awarded in the area of completed education.

Article 57

Admission to first cycle study programs

1. Each academic year, basic units propose the number of students and admission criteria for each study program in accordance with the infrastructural and academic capacity. The number and criteria are approved by the main unit.
2. The basic criterion for admission of students to the first cycle study programs is the successful completion of the upper secondary education cycle and the average grade determined annually by the Council of Ministers.
3. Additional criteria for admission to the first cycle of studies are approved and announced annually by the institution and are submitted to the ministry responsible for education and the Center for Educational Services.

Article 58

Second cycle study programs

1. The second cycle of studies includes study programs “Professional Master” and “Master of Science” according to level 7 of the Albanian Qualification Framework.
2. “Professional Master” study programs provide graduates with profound professional knowledge in the relevant field of study. Second cycle studies “Professional Master” conclude with final examination or diploma work. At the end, the student is provided with a Master's Degree in the field of completed education.

3. “Master of Science” study programs provide graduates with profound theoretical knowledge as well as training in scientific research in the relevant field of study. Second cycle studies “Master of Science” are completed with a diploma and at the end the student is awarded the Master of Science degree in the field of completed education.

Article 59

Admission to second cycle study programs

1. Each academic year basic units propose the number of students and admission criteria for each study program in accordance with infrastructural and academic capacities. The number and criteria are approved by the main unit.
2. The basic criterion for admission of students to second cycle study programs is the completion of a first cycle study program.
3. An additional criterion for admission of students to second cycle study programs is knowledge by a candidate of one of the five foreign languages of the European Union: English, French, Italian, German and Spanish in accordance with the level set by the ministry responsible for education, certified by an international test. If the candidate has a degree in a study program conducted in these languages, the obtained diploma also serves as a proof of foreign language knowledge.
4. The basic and other criteria for admission of candidates are publicly announced and sent to the Ministry responsible for education and the Center for Educational Services.

Article 60

Procedures and documentation for admission to both study cycles

1. UC of “BUSINESS” applies the procedures and requests from the candidates the relevant documents for registration specified in the sub-legal acts issued by the Minister in charge of education.
2. Upon completion of the admission procedures, the winning student signs the registration contract.

Article 61

Admission to professional programs

1. Each academic year, the respective basic units propose the number of students and admission criteria for each professional study program in accordance with infrastructural and academic capacities. The number and criteria are approved by the main unit.
2. The criteria for admission to professional programs are approved and announced annually by the institution and are sent to the ministry responsible for education and the Center for Educational Services.

Article 62

Opening, closing and reorganizing study programs

The opening, closure and reorganization of study programs is done in accordance with Article 35 of Law No. 80/2015, dated 22.07.2015 “On Higher Education and Research in Higher Education Institutions in the Republic of Albania” and other legal and sub-legal acts in force.

Article 63
Codification of study programs

Study programs are organized and grouped into codes that identify similar areas of study at the national level, according to the definitions of the legislation in force

Article 64
Academic year and organization of teaching

1. Studies in higher education institutions are conducted in academic years.
2. The official date of the beginning of the academic year is announced by the minister in charge of education.
3. The academic year is organized in semesters.

Article 65
Language of studies

Study programs are offered in Albanian language. In the case of providing joint programs with foreign institutions of higher education, the language used will be the one approved in the study program.

Article 66
Duration of studies

1. Maximum duration of studies is up to twice the normal duration of the studies foreseen by the program.
2. A student who fails to complete the studies within their maximum duration has the right to apply for enrollment in the same study program or another program by fulfilling the criteria and being subject to the procedures of the current academic year. Credits collected by the student can be transferred while respecting the transfer criteria and procedures.

Article 67
Transfers and second programs

1. UC of “BUSINESS” offers student transfer opportunities between programs of the same study cycle within the same institution or different higher education institutions as well as for transfers from previous programs to first cycle study programs, UC of “BUSINESS” also offers studies for second programs, in accordance with the legislation in force.
2. Study periods and study program obligations, settled in other domestic or foreign institutions, are recognized and equated from the point of view of the right to continue education in an identical or similar study program.

3. Transfers are allowed within the same study cycle and in the same or similar study areas and only at the beginning of the academic year.
4. The criteria and procedures for credit recognition and transfer of studies are set out in the basic unit regulation, in accordance with the legislation in force.
5. The decision for the full or partial recognition of the credits acquired by a student who is transferred in order to continue the studies at UC of “BUSINESS” is taken by the relevant committee, established by the head of the basic unit, in accordance with the provisions of the regulation.

Article 68

Issuance of diplomas, certificates and diploma supplement

1. At the end of the study program, the student is provided with a diploma or the relevant certificate. The constituent elements, the diploma form and the procedures for registration are specified by the ministry responsible for education.
2. Diplomas issued at the end of first and second cycle study programs are accompanied by a diploma supplement.
3. Every form of diploma and certificate, prior to issuance by the institution, is registered in the state diploma register and in the state register of certificates for higher education and research, kept at the Center of Educational Services.
4. No diploma duplicate is issued. At the request of the concerned party, a document equivalent with the diploma is issued in the form of attestation, which contains the name of the institution, the original diploma number, the date of its issuance, the cycle and the study program.
5. The diploma supplement is drafted in accordance with the requirements of the European Higher Education Area. It describes, in particular, the nature, level, content and results of the studies that have been carried out by the holder of the diploma, and the employment area. The contents and form of the diploma supplement are determined in accordance with the directives of the ministry responsible for education.

Article 69

Medals

1. Students who have completed full-time first or second cycle studies and have been evaluated with ten in all subjects of the study program are awarded “*gold medal*” accompanied by the relevant certificate.
2. Students who complete the studies with scores in not less than 80 percent of subjects with grade ten and the rest with grade nine are awarded the certificate “Excellent Student”.
3. In UC of “BUSINESS” the distribution of student diplomas is made on a given day for all graduate students, organizing a ceremony in the presence of students, representatives of the rectorate, dean's office, academic staff, administration and guests.

CHAPTER VII

STUDENTS

Article 70 Student status

1. The student gains this status by registering at UC of “BUSINESS” and loses it after obtaining the diploma or in cases of de-registration.
2. The student cannot be enrolled simultaneously in more than one study program.

Article 71 Suspension of studies

The student may suspend studies and restart them in accordance with the rules set out in this statute.

Article 72 Rights and duties of students

1. Students enjoy the right:
 - a. to attend all educational activities conducted under the study program they have been enrolled in;
 - b. to use the infrastructure that the institution makes available to the learning process and to benefit from the support services provided;
 - c. to participate in the decision-making processes of the institution, in accordance with the provisions of the legislation in force and the statute;
 - d. to express their assessment of the quality of teaching and staff performance;
 - e. to sign a study contract at the time of registration. The contract contains all the elements that are defined by the directive of the minister responsible for education and the requirements set by the institution;
 - f. to be organized in non-political student associations, according to the respective legal acts and to participate in local and international student networks;
2. Students shall:
 - a. apply the rules set by the institution;
 - b. respect the rights of staff and other students;
 - c. pay the fees specified in the service contract;
 - d. respect the institution’s Code of Ethics;
 - e. attend the pedagogic and research process and meet the requirements set out in the curriculum and syllabus;

Article 73 Student councils

1. Students have the right to be organized in student councils at the main unit level, higher education institution level and at the national level.

2. Student councils are independent student organizations, which do not conduct political and economic activities. These councils promote student participation and coordinate their representation in management bodies.
3. Student councils are elected every two years from student votes and are organized according to the legislation in force. In cases when an individual elected in student councils completes studies, he is replaced by the next candidate in terms of the number of votes obtained in the last election, until the termination of the current term.
4. Modalities and procedures for the establishment of student councils, their organization and operation are defined in the institution's regulation and in the internal regulations of the councils, supported by the proposals submitted by students.
5. Student councils express opinions and suggestions on all issues of general interest, such as curricula and study programs, regulations on teaching activities, quality of services, conduct of various cultural, artistic, sports activities etc.
6. The institution supports student councils and funds, where appropriate, their activities.

Article 74

Student and Career Counseling Office

1. The Student and Career Counseling Office is the responsible structure that organizes, manages and directs the recruitment process of young students, maintains continuous relations with student councils, conducts the student counseling process, maintains communication with the labor market, and provides assistance in the guidance and conduct of professional career of students. The office also keeps continuous contact, collects information on graduates, and is in charge of preparing the Career Book.
2. The student office is run by a coordinator, who is appointed by the Rector.
3. The operation of the office is defined in the regulation.

Article 75

Student card

Students of UC of “BUSINESS” are provided with the student card, in accordance with the criteria and procedures established by the ministry responsible for educational issues.

Article 76

Student database

Student personal data kept by the institution, as well as the teaching process documentation, are administered in accordance with the legislation in force, according to the provisions of the regulation.

Article 77

Education secretariat

1. The education secretariat is organized and operates under the teaching and administrative activity. It is responsible for enrolling students, completing and maintaining the student's

basic register, procedures to be followed for student data entry and retention, and archiving any records, information, documents related to students.

2. Duties of the secretariat are defined in its regulation.

Article 78

Documentation of the pedagogic process

UC of “BUSINESS” is obliged by the legislation in force to keep, in writing, the registers distributed by the ministry responsible for education, namely:

- a) The student’s basic register;
- b) The register of academic achievements;
- c) The register of issuance of diplomas and certificates.

The student's basic register is the document certifying student registration at UC of “BUSINESS” and:

- a) indicates that each student is provided with a unique matriculation number, which he keeps until receiving the diploma or certificate;
- b) is completed electronically.
- c) is deposited in the state archives, according to the legal framework in force, while the copy unified with the original is preserved for the entire period of existence of UC of “BUSINESS”, or the continuation of this institution with changed name;

The register of academic achievements is the document that verifies the results achieved by each student enrolled in UC of “BUSINESS”, by study programs.

The register of academic achievements:

- a) is deposited in the state archives, according to the legal framework in force for the archives, while the copy unified with the original is preserved for the entire period of existence of the institution;
- b) is completed electronically.

The register of issuance of diplomas and certificates is the document certifying their issuance by UC of “BUSINESS”. This register documents the withdrawal of the diploma and diploma supplement from each student who has successfully met the academic requirements and other institutional obligations to UC of “BUSINESS”.

The register of issuance of diplomas and certificates:

- a) is deposited in the state archives, according to the legal framework in force for the archives, while the copy unified with the original is preserved for the entire period of existence of UC of “BUSINESS”,
- b) is completed electronically.

UC of “BUSINESS” shall complete the elements of the registers specified in point 1 of this Article in accordance with the by-laws of the ministry responsible for education.

The documentation after its final completion is deposited in the state archives, according to the legal framework in force for the archives. The copy unified with the original is stored in the archive of UC of “BUSINESS”, in accordance with the applicable legislation and the Regulation of this College.

In the case of termination of UC of “BUSINESS”, its records, as defined in point 1 of this Article, and any other documents, shall be deposited in the archives of the State, according to the legal framework for the archives.

CHAPTER VIII

RESEARCH

Article 79

Research activity

1. UC of “BUSINESS”, in accordance with the legislation in force, carries out research-scientific activities, studies, development projects and other creative activities, guaranteeing the integration of research activity into that of teaching.
2. The research activity aims to support the country's development and enhance the quality of education. Through academic research activity, academic staff and students acquire independent research skills, serving sustainable professional development and academic career.

Article 80

Research performance

1. Research activities are carried out on the basis of programs and projects approved by the Academic Senate, in accordance with the statute and regulations.
2. Fields, directions, volume of work and deadlines of research activity are determined by the Academic Senate, based on the priority areas of national development and the programs offered.
3. UC of “BUSINESS” participates in research programs and projects, in cooperation with other public or private institutions, both at home and abroad.
4. Through research, development and creative activities, services are offered to third parties. Revenues from these activities are administered according to the provisions of this Statute.

CHAPTER IX

Article 81

Quality assurance

1. UC of “BUSINESS” is responsible for ensuring the quality of teaching, conforming to standards set by the institution in accordance with the Quality Code.
2. The institution conducts its own quality assurance system in order to maintain the quality and to achieve the objectives of the activity.
3. Academic Senate is the responsible body that guarantees the internal quality assurance of the institution, in accordance with state standards.

Article 82

Internal Quality Assurance Unit

1. The Internal Quality Assurance Unit (IQUA) is an independent unit that evaluates, periodically, the results of teaching and research activities. It reports directly to the Rector. The unit enjoys operational autonomy and access to all institution records.
2. IQUA consists of 5 members, of whom 3 are part of full time staff, a student of the Student Council and an external expert. The members and the chairman of IQUA are elected by the Academic Senate upon the Rector's proposal.
3. At the end of each semester or before the exam session, it organizes a questionnaire with students on the quality of the programs and the performance of the lecturers.
4. The Quality Assurance Unit carries out tracking studies to evaluate the student employment performance and the efficiency of programs offered by UC of “BUSINESS”.
5. IQUA designs quality assurance standards, in accordance with the Quality Code.
6. IQUA prepares annual self-assessment report for continuous improvement of quality. Through this report, IQUA guides basic and main units for measures to be taken to improve their activity.
7. IQUA proposals are reviewed by UC of “BUSINESS” management bodies and authorities.

Article 83

External evaluation and accreditation

1. UC of “BUSINESS” is subject to the external quality evaluation process and institutional or study program accreditation, in accordance with the provisions of law no. 80/2015, dated 22.07.2015 “On Higher Education and Research in Higher Education Institutions in the Republic of Albania.”
2. External quality assurance is carried out by ASCAL or/and by foreign accreditation agencies

Article 84

Periodic evaluation

“BUSINESS” UC is obliged to carry out external quality evaluation and periodic institutional accreditation every 6 years.

CHAPTER X

OFFICIAL SEAL AND EMBLEM

Article 85

Seal and emblem

1. UC of “BUSINESS” has its own official seal and its distinct emblem, which is placed in all its official and institutional documents and correspondence, as shown in Annex 2, attached and integral part of this Statute.
2. The faculties of UC of “BUSINESS” have their own emblem, which is placed next to its logo in all the documents drawn up by them, according to Annex 3, attached and integral part of this statute.
3. The official name, seal and emblem of UC of “BUSINESS” are specified in the act of opening it. UC of “BUSINESS” has the right to propose to the Ministry of Education, Sports, and Youth changes of name or institution’s emblem. These proposals are made by the rector of the institution, based on the decision of the Academic Senate.

CHAPTER XI

TRANSITIONAL AND FINAL PROVISIONS

Article 86

Transitional Provisions

1. Students enrolled in a study program at UC of “BUSINESS”, before the entry into force of this statute, will continue their studies with the same study program for its normal duration.
2. The transitional provisions specified by the legislation in force on higher education are applicable at UC of “BUSINESS”, notwithstanding the provisions of this Statute.
3. The provisions of the statute that are in conflict with the transitional provisions of the legislation in force are not applicable. These provisions of the statute enter into force at the moment of termination of the legal effects of the transitional provisions, in accordance with the deadlines laid down in the legislation in force.

Article 87

Issuance of acts

1. In accordance with law no. 80/2015, “On Higher Education and Research in Higher Education Institutions in the Republic of Albania” and with this Statute, the Internal Regulations, other regulations of UC of “BUSINESS “, and other acts required by legal or sub-legal provisions in force are designed.
2. The statute approved by the Board's decision No.2, dated 08.10.2011, as amended, is repealed.

Article 88

Entry into force

This statute shall into force upon approval by the Ministry of Education, Sport and Youth.

CHAIRMAN OF ACADEMIC SENATE

Prof. Dr. Irakli KOÇOLLARI

R E C T O R